



TANDEM-DIARY

1. BEFORE: My session-based **objective** / Can-do statement (*what I want to be better at*)
2. BEFORE: **Activities** (*what we will do for it*) & **Material/Sources** (*e.g. websites*)
3. **Notes** (*e.g.: a) words/expressions, b) grammar points, c) information about people and culture*)
or **recording** (*for a follow-up*)
4. AFTERWARDS: If recording: title & storage location of audio-file
5. AFTERWARDS: (Shared) **evaluation & follow-up** (*what worked well/ what I would like to change, how will I continue*)

Name: _____

Partner: _____

Meeting no. _____

Date: _____

1. Session-based objective / Can-do statement

2. Activities & Material/Sources

3. Notes / recording¹

4. If recording or attachment: title & storage location

5. (Shared) evaluation & → follow-up

¹ only if partner agrees