



Go here and explore UPB: www.upb.de/io

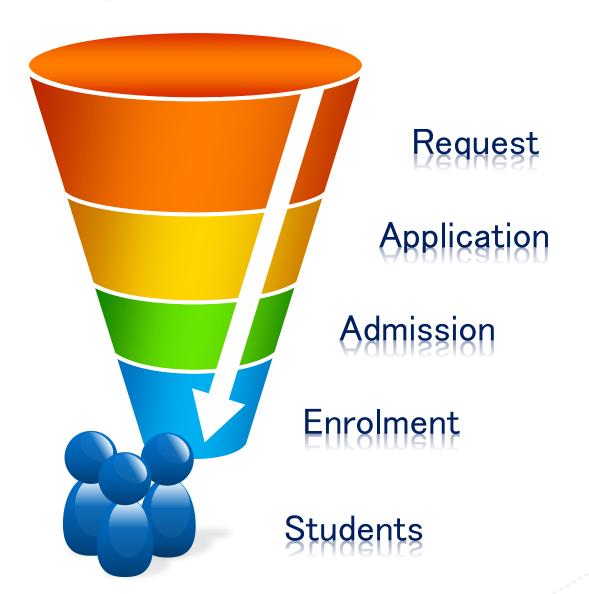


**DEZ.2.1 INTERNATIONAL OFFICE** 

# PADERBORN UNIVERSITY HOW TO APPLY?

**INFORMATION FOR APPLICANTS** 







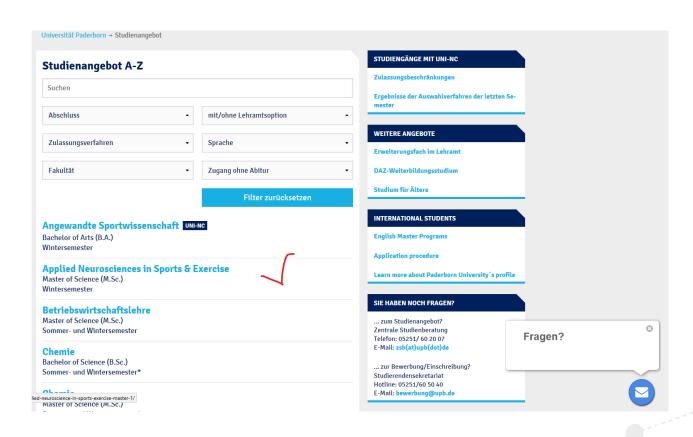
### **Choice of Study Course**

- More than 200 options at Paderborn University
- Please turn directly to the study advisors of the respective departments. You can find their contact details on the page of the department.
- Here you can find a list of all study courses:
   <a href="https://www.uni-paderborn.de/studienangebot/">https://www.uni-paderborn.de/studienangebot/</a>





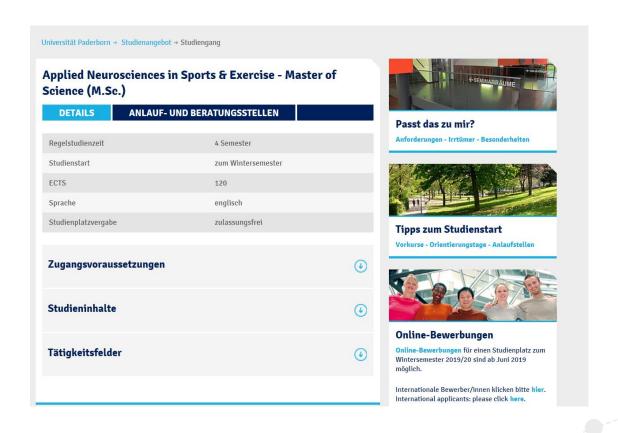
### https://www.uni-paderborn.de/studienangebot/







## https://www.uni-paderborn.de/studienangebot/studiengang/applied-neuroscience-in-sports-exercise-master-1/





### **Degree Student Central Landing Page**

#### **Degree Students**

There are good reasons to study in Paderborn. We have a wide variety of Bachelor and Master degrees on offer. Several Master Programmes are taught in english. We are looking forward to your application!



#### **General Study options**

You are interested in the degrees that can be acquired at the University of Paderborn.



#### Academic prerequisites

You are looking for information about entrance criteria



#### **Enrollment**

You are looking for information about your immatriculation at the University of Paderborn.



#### **English Master Programs**

Do you want to study a Master's Program completely in English? Find our Programs here.



#### Language prerequisites

You are looking for information on language requirements



#### German language courses

You wish to acquire German language skills for university entrance or would like to improve your German alongside your studies.



#### Costs and financing

You are looking for information about living and study costs in Paderborn.



#### Application procedure & terms

You would like to apply at Paderborn University.



#### **Preparatory Courses**

You are interested in the International Foundation College (Studienkolleg) or other preparation courses for studying at University of Paderborn.



https://www.unipaderborn.de/en/studium/interna tional-office/degree-students



### **English Master's Landing Page**

#### **English Master Programs**

At Paderborn University we offer the following Master Programs in English.





**Computer Engineering** 

**Electrical Systems Engineering** 



**English and American Studies** 

**Computer Science** 



Master of Science International Economics & Management





**Physics** 



**Optoelectronics and Photonics** 



**Materials Science** 



Applied Neurosciences in Sports & Exercise

INTELLIGENTLY

APPLICATION

ADDI V HERFI

DOWNLOAD

VOLUCAN DOWNLOAD



https://www.unipaderborn.de/en/studium/internationalestudierende/english-master-students/



### Language prerequisities

- No university registration without sufficient language skills possible
- You will need to hand in a certificate of an official language proficiency test (e.g. DSH 2, TestDAF 4x4, Goethe-Zertifikat C2, telc C1 Hochschulniveau, Deutsches Sprachdiplom Stufe II)
- English Programs: TOEFL or IELTS with the respective scorepoints
- A general language school certificate is not sufficient!



### German language preperational course (DSH-Kurs)

- Application goes directly to UPB (Paper!)
- Apply for a study course of your choice and answer question 11 on the application form with "yes"
- We will consider your application for the German course then
- Please note: An acceptance for the german course doesn't mean, that you will also get the admission for the study course!
- For further information, please check our homepage



https://www.uni-paderborn.de/studium/international-office/deutschkurse/dsh-kurs



### **Application Procedure**

		Applica	tion track	
Applicant groups	Subject group	Uni- Assist	Study application form to the International Office (Hard copy!)	Online application portal of Paderborn University (PAUL)
EU Citizens	Admission free	-	+	-
	Uni-NC	-	-	+
Non-EU Citizens	Uni-assist subject (Admission free / Uni-NC)	+	-	-
	Admission free / Uni-NC	-	+	-
<b>Graduation Certificate</b>		-	-	+
from a German Higher Secondary	All			
School				
(Also from outside of Germany)				
Degree earned at German Higher Education Institution	All	Please apply according the respective track for applicants with an EU or non-EU citizenship. Only applicants with an EU citizenship, who want to		
(EU and non EU Citizens)			NC-subject, have to ication portal of Pa	apply via the derborn University.



https://www.uni-paderborn.de/en/studium/internationale-studierende/bewerbungsverfahren-fristen/bewerbendengruppen/



### **Application Documents**

- 1. Officially certified copy of a secondary school leaving certificate, including all grades
- 2. Proof of language proficiency
- 3. Results of university entrance exams (if taken; certified copy)
- 4. Final degree certificates academic transcripts, references, (certified copy)
- 5. Resume/CV, showing a complete chronological list of your education and training
- 6. Application form for admission to a German university (with original signature)

Documents in German, English and French can be accepted. For all other languages you will need certified translations for the application!

https://www.uni-paderborn.de/en/studium/internationalestudierende/bewerbungsverfahren-fristen/einzureichendeunterlagen/





### **Certified Copies**

#### Where can I get them?



#### Within Germany

Official certification of your copied documents can only be done by a Notary Public, the municipal administration (Einwohnermeldeamt) or other state-run institutions.

### Outside of Germany

Copies can be certified by the German Embassy, a German Consulate or the responsible public institutions of the respective country.

Please make sure the official stamp on your certification includes an emblem. A simple text stamp will not suffice





### **Uni-Assist Portal**



Contact • uni-assist Website • Application • Faq

Impressum

LOGIN

REGISTRATION

CONTACT

TERMS AND CONDITIONS

PRIVACY INFORMATION



UNI-ASSIST APPLICANT PORTAL

#### Uni-ASSIST's online portal gives you the following options:

- 1. You can take a look at the courses being offered by uni-ASSIST's universities and choose the one(s) you wish to apply for.
- You can fill in applications to uni-ASSIST's universities, read important messages from the universities regarding certain courses, edit and print your application forms and send your applications to uni-ASSIST in electronic form.
- 3. You can upload documents and allocate them to individual applications.
- 4. You can contact uni-ASSIST.

Are you using our online service for the first time? Then please click on "Registration".

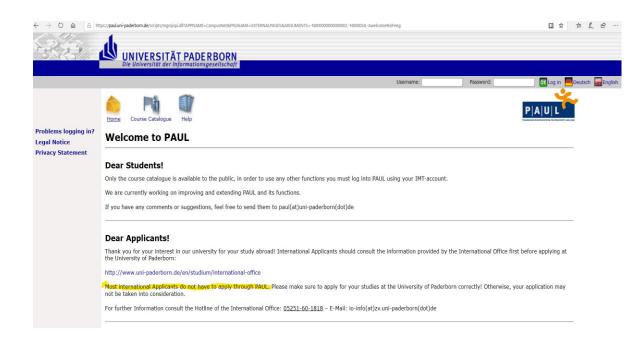
Are you already registered with us? Then please log in by clicking on "Login".



https://ww2.uni-assist.de/online/?lang=en



### **PAUL- Application Portal**





https://paul.uni-paderborn.de



### **Application Form**

for the O winter semester	/ summer semester	Eingang
at	(name of university)	Registrier-Nr.
1. Desired degree progra	mme	Matrikel-Nr.
1.1. Desired subject of study	Entry level	
	(Enter only if you have a credit transfer statement)	Datum der HZB:
<ol> <li>Major or core subject</li> <li>2. 2<sup>nd</sup> major or minor</li> </ol>		
2. 2 <sup>rd</sup> major or minor 3. 2 <sup>rd</sup> minor		Art der HZB:
Desired degree of your 1st-cho		Note:
other degree/qualification	○ doctorate ○ state examination ○ Diplom ○ Magister ○ no formal degree  ○ teacher certification (Lehramt) for	
	(type of school)	Direkte HZB DSH erforderlich
<ol> <li>Desired subject of study What is your 2<sup>nd</sup>-choice subject</li> </ol>		DSH entorgenion  DSH night enforderlich
admitted to the degree progra	mme of your 1st choice? Which semester are you applying for?	F-115
1 Major or core subject	(Enter only if you have a credit transfer statement)	Feststellungsprüfung erforderlich Besuch des Studienkollegs
<ol> <li>Major or core subject</li> <li>2. 2<sup>nd</sup> major or minor</li> </ol>		
3. 2 <sup>nd</sup> minor		Kurs
	sine subject of about	externe Feststellungsprüfung
Desired degree of your 2nd-che  hachelor's master's	orce subject of study  doctorate  state examination  Diplom  Magister  no formal degree	Ergänzungsprüfung
other degree/qualification	teacher certification ( <i>Lehramt</i> ) for	
o and dograd quantonian	(type of school)	Zulassungsbesonderheiten nach Studienplatzvergabeordnung
2. Descend details		
<ol> <li>Personal details (enter ex Surname/Family name</li> </ol>	actly as shown in your passport)	Fachbindung
First/Given name(s)		Ablehnung
First/Given name(s) Sex	O Male ○ Female Date of birth 19 (dd. mm., 19yy)	
Sex	Male Female Date of birth 19 (dd. mm, 19yy)	
First/Given name(s) Sex Place of birth Nationality/Nationalities	Make Female Date of birth 19 (dd, mm, 19yy)	Weitere Bearbeitungsvermerke:
Sex Place of birth	Male Fernale Date of birth 19 (dd. mm., 16yy)	Weitere Bearbeitungsvermerke:
Sex Place of birth Nationality/Nationalities	Ottoo or Grand	Weitere Bearbeitungsvermerke:
Sex Place of birth Nationality/Nationalities  3. Postal address (Please wr	Ottoo or Grand	Weitere Bearbeitungsvermerke:
Sex Place of birth Nationality/Nationalities	Ottoo or Grand	Weitere Bearbeitungsvermerke:
Sex Place of birth Nationality/Nationalities  3. Postal address (Please wr	Ottoo or Grand	Weitere Bearbeitungsvermerke:
Sex Place of birth Nationality/Nationalities  3. Postal address (Please wr c/o House number/Street	Ottoo or Grand	Weltere Bearbeitungsvermerke:



https://www.uni-paderborn.de/fileadmin/zv/2-1/download/incoming\_degree/ZulassungsantragEnglisch.pdf



### "German Course Question"

○Yes ○No How often?	When?	Where?	
0.2. Do you wish to register for the exan	n as an external candidate or	the next available date (i.e. without	attending a Studienkolleg)?
○Yes ○No see info sheet!			
0.3. If you have already passed the example of the	mination, do you wish to regi	ster for a supplementary exam on the	e next available date
(i.e. after completing a second found	dation course in another sub	ect)?	
○Yes ○No			
<ol> <li>Application for admission to a uniform to a uniform the course available</li> </ol>			
To you wish to register for a university pre			Vos ONo
le your application complete? Then	orint it out sign below an	d don't forget to include all your o	locumentel
▶ Is your application complete? Then	n print it out, sign below an	d don't forget to include all your o	documents!
confirm that to the best of my knowledge the i	information I have provided on the	is form is true, complete and accurate. It	have enclosed the required documents
confirm that to the best of my knowledge the is certified copies of certificates, supporting docu	information I have provided on thuments, etc.). I am aware that int	is form is true, complete and accurate. It	have enclosed the required documents formation constitutes an administrative
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► Is your application complete? Then confirm that to the best of my knowledge the incertified copies of certificates, supporting docuffence and may lead to exclusion from the admat I have read the admissions information. In the case this application is sent to uni-assist, in www.uni-assist.de/agb/.	information I have provided on the uments, etc.). I am aware that interiors procedure or – if discover-	is form is true, complete and accurate. I I entionally or negligently providing false in ered at a later date – to the cancellation (	have enclosed the required documents formation constitutes an administrative of my admission or enrolment. I confirm
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Please Note:
If you are applying for a
International Master's
Programm, your application for
the study preperational German
course can't be accepted!



### What happens with my application?

- Check of language prerequisities (Intern. Office /Uni Assist)
- Check of your higher education entrance qualification (Intern. Office / Uni Assist)
- Check of Grades

#### **Additional for Master's Degree Courses:**

- Check of Bachelors Degree acceptance in Germany (Intern. Office / Uni Assist)
- Check of the course curriculum (Study course coordinator)



### **Application Deadlines of the International Office**

#### German taught degree courses:

Winter semester (starting in October) until 31st May Summer semester (starting in April) until 15th January



Winter semester (starting in October) until 15th March Summer semester (starting in April) until 15th September

#### English taught Master programs requiring online application via Uni-Assist:

Winter semester (starting in October) until 31st May Summer semester (starting in April) until 30th November

German Course (DSH-Course)

Please look up the deadlines on the page of the International Office <a href="https://www.uni-paderborn.de/en/studium/international-office/deutschkurse/dsh-course/deutschkurs-termine/">https://www.uni-paderborn.de/en/studium/international-office/deutschkurse/dsh-course/deutschkurs-termine/</a>



https://www.unipaderborn.de/en/studium/internationalestudierende/bewerbungsverfahrenfristen/bewerbungsfristen/





### **Letter of Acceptance**

- In case of a successfull application, you will receive a letter of acceptance about
   8 weeks after the end of the application deadline by conventional mail
- Make sure that you are writing your correct address on the application form and keep us updated, in case that your address is changing



### Send your application to:

Paderborn University International Office Warburger Strasse 100 33098 Paderborn Germany



## Thank you very much for your attention!